

Assignment

SEM- 3

C.C.

1. Draft a letter to the bank on behalf Ravinder Singh complaining about the wrongful dishonor of his cheque.
2. Write a letter to SBI , local head office asking them for welfare support for Helpage, India.
3. Draft a letter to Axis Bank , intimating them about the loss of your debit card.
4. Draft a letter to BOI on behalf of Suresh Mehta regarding an error in his Demat statement.